

## Lunch & Learn in the Library/Library Orientation

LASHONDRA M SMITH <SMITHLM1@scsk12.org>

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To: JULIA R CALLAWAY <CALLAWAYJR@scsk12.org>

Mrs. Callaway -

Each year, I have **Lunch & Learn in the Library** sessions for faculty and staff members. The purpose of the sessions is to orient colleagues to the library program and to communicate expectations around technology. Am I approved to host the sessions on next Friday, August 24, 2018 during all lunches? The 'Friends of the Library' will provide lunch.

I would also like to schedule Library Orientation for all students the week following meeting with faculty and staff. Am I approved to host Library Orientation with students during the week of August 27th? I could schedule a day for each grade and run orientation through the English classes. During orientation I will give students their school library card and cover the following topics: circulation procedures, library events, digital citizenship, and more.

Please advise.

Here to serve,

Lashondra M. Smith  
Library Media Specialist  
Westwood High School  
4480 Westmont Road  
Memphis, TN 38109  
Phone: 901-416-8000 ext. 82816  
Fax: 901-416-8027  
smithlm1@scsk12.org

"The power of a book lies in its power to turn a solitary act into a shared vision. As long as we have books, we are not alone." Former First Lady Laura Bush